



The West Fargo Park Board met at 5:30 p.m. on Wednesday, October 13, 2021 at the Rustad Recreation Center. Members present were Jeff McCracken, Ryan Gellner, Jake Lauritsen, and Todd Rheault. Commissioner Chris Heise was absent. President Rheault called the meeting to order.

Commissioner Lauritsen made a motion, seconded by Commissioner Gellner to approve the order of the agenda and minutes of the September 8, 2021 meeting. No opposition. Motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Lauritsen to approve the following items on the Consent Agenda:

- a. Bills = \$1,191,064.20
- b. Financial Report

No opposition. Motion carried.

Personnel Policy Updates

Park Operations Manager Mathern discussed updating our personnel policy. We are experiencing staffing challenges just like many other businesses. Park Operations Manager Mathern said updating our policy will help recruit and retain employees. Recommended changes include emergency services volunteerism, dress code, mobile devices, credit card policy, emergency closing policy, and vacation leave. These proposed changes essentially follow the City of West Fargo's policies. President Rheault recommended looking into the emergency services volunteerism portion. No action taken, propose approval next month.

Reports

Executive Director Erbstoesser: main street summit review, conferences recap

Rec / Rustad Manager Belisle: status of Rustad Recreation Center, recreation programs, job openings

Facility Manager Olson: status of Veterans Memorial Arena and Rustad Recreation Center

Park Operations Manager Mathern: discussion on upcoming North Elmwood Park improvements

Meeting adjourned at 6:24 p.m.

A large, stylized handwritten signature in black ink, appearing to read "Todd Rheault".

President Todd Rheault

A smaller, stylized handwritten signature in black ink, appearing to read "Justin Germundson".

Clerk Justin Germundson