



The West Fargo Park Board met at 5:30 p.m. on Wednesday, January 13, 2021 at the Rustad Recreation Center. Members present were Todd Rheault, Jeff McCracken, Chris Heise, Ryan Gellner, and Jake Lauritsen. President Rheault called the meeting to order.

Commissioner Heise made a motion, seconded by Commissioner McCracken to approve the order of the agenda with the following change – switch Agenda Item 1 with Agenda Item 2. No opposition; motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Gellner to approve minutes of the December 8, 2020 meeting. No opposition; motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Gellner to approve the following items on the Consent Agenda:

- a. Bills = \$131,318.86
- b. Financial Report

No opposition; motion carried.

Park Improvement District 2021-1 (Maintenance Shop)

Park Operations Manager Mathern summarized the project. ICON Architectural Group was also present.

Commissioner Lauritsen made a motion, seconded by Commissioner Heise to approve the following resolutions for Park Improvement District 2021-1:

- Create the District
- Direct Architect to Prepare Report
- Approve Engineer's Report
- Direct Engineer to Prepare Plans and Specifications
- Approve Plans and Specifications
- Direct Clerk to Advertise for Bids

No opposition; motion carried.

Capital Improvement Projects

Park Operations Manager Mathern summarized again the potential large projects presented last month. Several meetings have occurred to get feedback and direction. The requested motion would move projects into the next phase. This would allow for better estimates, narrow in on design, and determine the feasibility of the projects. The motion does not commit to any one project. Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to Direct Engineer to Prepare Report for the following projects:



- Maplewood
- North Elmwood (Phase 1 and 2)
- Tower Soccer (North and South)
- Service Club
- Heritage Square

No opposition; motion carried.

Beaton Farm Sale Update

John Shockley (Ohnstad Twichell) received a letter from Olson Family Properties (via Conmy Feste Attorneys) backing out of the Lot 2, Block 1 Elmwood Court 4th Addition sale (Beaton Farm). They have requested their deposit back of \$28,300. Mr. Shockley reached out to the second bidder. The second bidder is still interested if they get the same terms and conditions as the first buyer (i.e. easements, demolition agreement, etc.). They will honor their final bid amount from the public auction. Mr. Shockley will draft a purchase agreement with the second bidder. The plan is for the Olson Family Properties deposit to pay for any additional costs incurred by the Park.

West Fargo Baseball Agreement

Executive Director Erbstoesser presented the agreement. The initial term of the agreement is until 2031 (extensions not to exceed beyond 2056) with fees reviewed every two years. Commissioner Gellner made a motion, seconded by Commissioner McCracken to approve the West Fargo Baseball agreement as presented. No opposition; motion carried.

Reports

Executive Director Erbstoesser: status of Covid-19 and effect on programs and facilities

Rec / Rustad Manager Belisle: status of recreation programs and Rustad Recreation Center
VMA rental agreement for Twin Arrows
board authorization of rental agreements discussion, future discussion

Facility Manager Olson: status of Veterans Memorial Arena and Rustad Recreation Center

Park Operations Manager Mathern: status of parks and projects

Commissioner Lauritsen made a motion, seconded by Commissioner Heise to approve the Twin Arrows Veterans Memorial Arena contract as presented. No opposition; motion carried.



Meeting adjourned at 7:49 p.m.

A handwritten signature in black ink, appearing to read 'Todd Rheault', written over a horizontal line.

President Todd Rheault

A handwritten signature in black ink, appearing to read 'Justin Germundson', written over a horizontal line.

Clerk Justin Germundson