



The West Fargo Park Board met at 5:30 p.m. on Wednesday, May 13, 2020 via the Zoom App. Members present were Todd Rheault, Jeff McCracken, Chris Heise, Ken Zetocha, and Jake Lauritsen. President Rheault called the meeting to order.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve the order of the agenda. No opposition; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve minutes of the April 8, 2020 meeting. No opposition; motion carried.

Commissioner Heise made a motion, seconded by Commissioner Zetocha to approve the following items on the Consent Agenda:

- a. Bills = \$384,259.75
- b. Monthly Report

No opposition; motion carried.

Special Assessment Refinance

Finance Director Germundson reviewed the bond sale. Piper Sandler & Co. was the low bidder. The net present value savings is \$573,581.72. Commissioner Lauritsen made a motion, seconded by Commissioner McCracken to make a resolution providing for the issuance of \$2,985,000 Park District of the City of West Fargo general obligation special assessment prepayment bonds, series 2020A. No opposition; motion carried.

Veterans Memorial Arena Rental

Facility Manager Olson presented the Epilepsy Foundation of Minnesota contract for August 6, 2020. Facility Manager Olson recommended approval. Commissioner Heise made a motion, seconded by Commissioner Lauritsen to approve the Veterans Memorial Arena contract as presented. No opposition; motion carried.

Title VI Non-Discrimination Policy

Executive Director Erbstoesser reported that to be eligible for State and Federal grants, the board must approve Title VI Compliance and a Limited English Proficiency Plan. The State has approved the documents. Executive Director Erbstoesser recommended approval. Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the Title VI Policy and Limited English Proficiency Plan as presented. No opposition; motion carried.



Recreational Trails Program Grant


Executive Director Erbstoesser is applying for a grant to purchase a cross-country trail machine and groomer. The grant is an 80/20 match with the park cost coming from the Capital Improvement Fund (estimated cost of \$10,400). Commissioner Lauritsen made a motion, seconded by Commissioner Zetocha to move forward with the Recreational Trails Program Grant as presented. No opposition; motion carried.

Reports

- Executive Director Erbstoesser: employee evaluations to begin
President Rheault recommendations:
 Vice President McCracken to review Executive Director
 Commissioner Lauritsen to review Executive Director
 status of parks, playgrounds, staffing, and schedules
- Rec / Rustad Manager Belisle: status of recreation programs and Rustad Recreation Center
- Facility Manager Olson: status of Veterans Memorial Arena and Veterans Memorial Pool
- Park Operations Manager Mathern: presented north side capital improvement plan
 estimated cost \$77,600
President Rheault recommendations:
 use Heritage Square fund for north side improvement plan
 use remaining funds for site improvements at Heritage Square

Commissioner Heise made a motion, seconded by Commissioner McCracken to open playgrounds on Friday, May 15, 2020 while not providing hand sanitizer stations at outdoor parks. No opposition; motion carried.

Meeting adjourned.



President Todd Rheault



Clerk Justin Germundson