



The West Fargo Park Board met at 5:30 p.m. on Wednesday, February 12, 2020 at Rustad Recreation Center. Members present were Jeff McCracken, Ken Zetocha, and Jake Lauritsen. President Todd Rheault and Commissioner Chris Heise were absent. Vice President McCracken called the meeting to order.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve the order of the agenda. No opposition; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve minutes of the January 8, 2020 meeting. No opposition; motion carried.

Commissioner Lauritsen made a motion, seconded by Commissioner Zetocha to approve the following items on the Consent Agenda:

- a. Bills = \$1,504,849.76
- b. Monthly Report

No opposition; motion carried.

Finance Director Justin Germundson reviewed the 2019 budget. General Fund Revenues were \$4,006,010 while General Fund Expenditures were \$3,582,316. Finance Director Justin Germundson transferred the surplus into the following funds: Special Assessments, Rustad Rec Center Expansion, Capital Improvements, and Recreation.

Finance Director Justin Germundson discussed the 2019 budget amendments.

Commissioner Lauritsen made a motion, seconded by Commissioner Zetocha to amend the 2019 budget:

• 8030	General Fund	\$3,987,318.11
• 8050	Special Assessments	452,311.79
• 8054	Special Assessments	566,162.08
• 8210	Shadow Wood 5 <sup>th</sup>	10,341.15
• 8220	Rustad Rec Center	603,264.25
• 8221	Rustad Rec Center Exp	4,814,475.86
• 8250	The Wilds	77,865.40
• 8255	West Creek	11,453.65
• 8260	Butlers	54,652.00
• 8265	Christianson	100,000.00
• 8620	Maple Ridge 11 SA	149,917.62
• 8625	Shadow Wood 11/12 SA	1,588,968.88
• 8640	Wilds 19 SA	910,995.93

No opposition; motion carried.



Finance Director Justin Germundson presented the 2018 audit. Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to receive and file the 2018 audit. No opposition; motion carried.

Executive Director Barb Erbstoesser presented the following Veterans Memorial Arena contracts:

- Auto Value Parts Stores Trade Show; March 9, 2020
- Twin Arrows Archery Shoot; March 21 – 22, 2020
- West Fargo Exchange Club; April 17, 2020
- Roughrider Ink and Iron Expo; October 1 – 4, 2020

Commissioner Zetocha made a motion, seconded by Commissioner Lauritsen to approve the Veterans Memorial Arena contracts as presented. No opposition; motion carried.

Executive Director Barb Erbstoesser recommended the appointment of David Schacher to the West Fargo Forestry Committee. Commissioner Lauritsen made a motion; seconded by Commissioner Zetocha to appoint David Schacher to the West Fargo Forestry Committee. No opposition; motion carried.

Executive Director Report – upcoming board and management retreat follow up meeting.

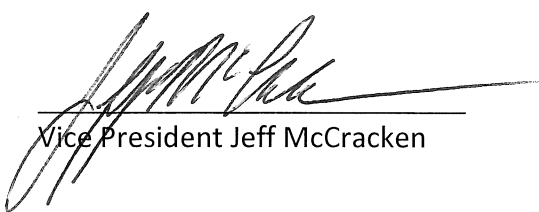
Manager Reports:

Facility Manager Jamie Olson – not present

Park Operations Manager Josh Mathern – safety program, outdoor rinks, facility cleanout

Recreation / Rustad Manager Lance Belisle – activity at Rustad, update on recreation programs

Meeting adjourned.



Vice President Jeff McCracken



Clerk Justin Germundson