



Fall Rummage Sale

The West Fargo Park District would like to invite you to the West Fargo Park District's Fall Rummage Sale on Saturday, September 8, 2018 from 7:00am-1:00pm at the Veterans Memorial Arena.

SET-UP DATE & TIME: Friday, September 7th from 8am – 8pm. Exhibitors should check in on the east-side of the Veterans Memorial Arena at the service entrance. **At that time, you will find out your booth(s) location.** The Park District has a limited number of cargo carts to unload your items. If you are setting up early bring sheets to cover up your items. The arena will be securely locked at 8:00pm on Friday evening.

PARKING: Parking at the Arena is located north of the facility and additional parking is located in the nearby high school parking lot. Parking is free. **Parking in the fire lanes of the arena will not be permitted (your vehicle will be towed).** On the day of the sale, we recommend you park in the South Vets Arena Parking lot. Doors will be monitored from 6:30-7:30am.

ADMISSION: Admission is \$1.00/person (Kids 17 & under free)

GIGANTIC RUMMAGE SALE HOURS: ARENA DOORS WILL OPEN AT 6:30 AM FOR VENDORS. OVERHEAD DOOR WILL BE CLOSED AT 7:00AM SHARP. The event will open to the public on **Saturday, September 8, 2018 from 7:00am to 1:00pm.**

VENDOR INFORMATION: Please Register Now as space fills quickly!

- **To all returning vendors, thank you for your past participation. Remember spots will not be saved from previous sales so register early to guarantee your favorite booth location. All booths are reserved on a first come first serve basis.**
- **Home based businesses will be limited to 2 consultants per business.**
- All exhibitors are responsible for supervision of their own booth at all times.
- Booth Space is 10' x 10'. Cost per booth is \$35 unless registered before August 18th. 8' tables available to rent for \$10 per table. Electricity is \$5 and vendors need to **bring your own extension cord** if you purchase electricity. **Outlet for electricity may not be directly in your booth so make sure to bring your own extension cord.**
- The West Fargo Park District assumes no responsibility for lost or stolen items.
- Exhibitors may not sell items that are obscene or distasteful. Firearms, weapons or ammunition are not allowed to be sold. The West Fargo Park District reserves the right to deny or refuse the sale or display of any items as it sees fit.
- Entry fees are non-refundable.
- Exhibitors must bring their own cash box and change.
- **Any exhibitor leaving early will not be allowed back to future shows.**
- Early Sales: *Out of courtesy to the public and for security reasons-absolutely no early sales or trades prior to 7:00am on Saturday. If anyone is suspected of doing this, you may be asked to leave and will not be able to come back to future sales (no refunds).*
- **All exhibitors are responsible for their own sales tax.** Tax forms will be available if you should need one.
- **All items must be removed from premises immediately following sale. There will be no thrift store pick up following the sale.**
- **The West Fargo Park District is not responsible for parking tickets.**
- Concessions will be available during Saturday's sale.

ARENA INFORMATION: The Veterans Memorial Arena is located at 1201 7th Avenue East in West Fargo (located just east of the West Fargo High School). The arena offers over 30,000 square feet of exhibit space.

ADVERTISING: The Fall Rummage Sale is being promoted in a number of ways: local radio stations, Fargo Forum, West Fargo Pioneer, website, local calendars, Facebook, flyers and posters, reader boards etc. But the best advertising can come from you - by word of mouth! Tell everyone you know about this sale! There is a flyer for the sale available for you to print at wfparks.org.

If you have any questions, please feel free to call us at 701-433-5360.

Sincerely,

Matthew Johnson
Recreation Specialist
matthew@wfparks.org

West Fargo Park District's Fall Rummage Sale

Saturday, September 8th from 7:00am-1:00pm

- Set up time for vendors will be Friday, September 7th from 8am-8pm. Vets 1 will be used for the Rummage Sale. We recommend vendors bring their own carts to load their items.
- Exhibitors will be able to enter the arena at 6:30am on Saturday, September 8th to get ready for the sale.
- Sale starts promptly at 7:00am. Overhead loading door will close promptly at 6:55am.
- Exhibitors may sell rummage & garage sale items, clearance items, crafts, antiques & collectables.
- Exhibitors may not sell items that are obscene or distasteful. Firearms, weapons or ammunition are not allowed to be sold. The West Fargo Park District reserves the right to deny or refuse the sale or display of any items as it sees fit.
- Entry fees are non-refundable.
- All exhibitors are responsible for their own sales tax. (if applicable)
- Concessions are available throughout the show.
- All items must be removed from premises immediately following sale. There will be no thrift store pick up following sale.
- See additional Rummage Sale Letter for additional rules for the Gigantic Rummage Sale.

****Register by August 17th and receive \$5 off each space you rent****

Name (print): _____ ND Tax Permit # _____
Address: _____ City: _____ State: _____ Zip: _____
Email (used to send additional information for sale): _____
Phone # (required): (H) _____ (C) _____
Briefly describe items: _____
Special Requests: _____
Are you selling homemade food items? If yes, explain: _____

Booth, Table and Electricity Prices

_____ # of space(s) at \$35 per space (10'x10')

_____ # of table(s) at \$10 per table (8') at booth

_____ Electricity (\$5 per booth)
(Bring your own extension cord)

_____ **Take \$5 off of each space rented if
form is submitted by August 17th**

_____ **Total**

_____ Please enclose food license, if applicable

Payment method:

- Check/money order Payable to WF Park District
- Cash
- Credit Card

Number _____

Expiration date _____

Security Code: _____

Signature _____

Mail to: West Fargo Park District
601 26th Ave. E.
West Fargo, ND 58078



Fax to: (701) 433-5369
Park Office #: (701) 433-5360