



The West Fargo Park Board met at 5:30 p.m. on Wednesday, August 9, 2017 at Rustad Recreation Center. Members present were: Sharon Odegaard, Ken Zetocha, Kathy Scully, and Jeff McCracken. Commissioner Todd Rheault was absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner Zetocha to approve the order of the agenda with the following change:

Addition – Rustad Recreation Center Gym Rates

Commissioner Scully made a motion, seconded by Commissioner Zetocha to approve minutes of the July 12, 2017 meeting as presented. All board members present voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve the following items on the Consent Agenda:

Approve Bills (\$252,531.03)  
Monthly Report

Commissioners Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Matt Welle (Moore Engineering) discussed the park in the Wild's 10<sup>th</sup> Addition (Park Improvement District No. 2017-2). A budget has not been determined yet. A combination of park dedication funds and neighborhood special assessments will fund the park.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the following:

- Create Assessment District for Park Improvement District No. 2017-2
- Authorize Engineer to prepare Engineer's Report

Commissioners McCracken, Zetocha, Scully, and Odegaard voting aye; motion carried.

Tim Zerr and Jim Cole (Zerr Berg Architects) discussed potential expansion to the Rustad Recreation Center. Staff will continue to meet with Zerr Berg Architects to narrow down options and plans. Estimated cost information should be provided next month.

Business Manager Germundson spoke on Rustad Recreation Center gym rental rates. Peer gym rental rates have recently increased their rates. Rates have increased to \$45 - \$50 per hour. The existing rate is \$35 per hour. Business Manager Germundson recommended either \$40 or \$45 per hour effective immediately.



Commissioner Zetocha made a motion, seconded by Commissioner McCracken to increase the Rustad Recreation Center gym fee to \$40 per hour effective immediately. Commissioners Scully, McCracken, Zetocha, and Odegaard voting aye; motion carried.

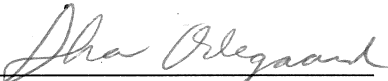
Business Manager Germundson presented an overview of the 2018 budget. The total mills levied for 2018 will be around 27.99 (2017 = 26.02). The mill increase is primarily due to the increase cost of special assessments. The estimated property tax increase will be around \$20 per \$200,000 residence (assuming tax valuation has not changed).

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve the 2018 preliminary budget as presented with total expenditures of \$8,547,345 and to set the 2018 levy at \$4,368,441 with a public hearing to be held at 6:00 pm on September 13, 2017. Commissioners Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Director Erbstoesser said there is not much to report regarding land development and dedication. Chair Odegaard continues to meet with West Fargo City Commissioners to resolve the park dedication issues.

The fall tour date will be September 20<sup>th</sup> at 3:30 pm.

The meeting was adjourned.

  
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Chair Sharon Odegaard

  
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Clerk Justin Germundson