



The West Fargo Park Board met at 5:30 p.m. on Wednesday, July 12, 2017 at Rustad Recreation Center. Members present were: Sharon Odegaard, Todd Rheault, Ken Zetocha, and Kathy Scully. Commissioner Jeff McCracken was absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Zetocha made a motion, seconded by Commissioner Rheault to approve the order of the agenda with the following change:

Addition – West Fargo VFW Presentation

Commissioner Scully made a motion, seconded by Commissioner Zetocha to approve minutes of the June 14, 2017 meeting as presented. All board members present voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the following items on the Consent Agenda:

Approve Bills (\$151,752.08)
Monthly Report

Commissioners Rheault, Zetocha, Scully, and Odegaard voting aye; motion carried.

West Fargo VFW Post #7564 presented the board with a check for \$15,000 to the Veterans Memorial Pool.

Greg Selbo and Ryan McCamy represented Nilles Lawyers regarding the recent legal services request for proposal. Due to the need to eliminate potential future conflicts of interests, Director Erbstoesser recommended approving Nilles Lawyers for general legal services (bonding services will remain with Ohnstad Twichell).

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve Nilles Lawyers as general legal counsel with Ohnstad Twichell remaining as bonding services counsel. Commissioners Rheault, Zetocha, Scully, and Odegaard voting aye; motion carried.



Director Erbstoesser presented the Young Field Grandstand bid results. Director Erbstoesser recommended approval of the following low bid results:

General	Naseth Construction	\$241,000
Mechanical	Peterson Mechanical	27,000
Electrical	Grant's Mechanical	25,394
Grandstand	Seating and Athletic FE	331,423
<hr/>		
Total Base Bids		\$624,817
Alternate 1	Naseth Construction	\$9,600
Alternate 2	Naseth / Peterson	11,599
Alternate 3	Peterson / Grant's	5,337
Alternate 4	Seating and Athletic FE	48,854
<hr/>		
Total Alternate Bids		\$75,390

Commissioner Zetocha made a motion, seconded by Commissioner Scully to accept the base bids and alternate bids as presented. Commissioners Rheault, Zetocha, Scully, and Odegaard voting aye; motion carried.

Director Erbstoesser presented the updated easement contract and purchase agreement involving the North Elmwood easement project. The recommended changes from the May board meeting were made.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the updated easement contract and purchase agreement for Easement Improvement District No. 4061. Commissioners Zetocha, Scully, Rheault, and Odegaard voting aye; motion carried.

Director Erbstoesser gave an update on The Wild's 9th and 10th Addition. The project is slated for 2018.

Business Manager Germundson did a presentation on 2018 Budget: An Update. As discussed last month, the mill levy will increase for the first time since 2012 (26.18 to 27.99 estimate). The mill increase is due to a shortfall of funding for special assessments in 2017 and additional parcels that are now in the system (i.e. new parks, developments). The percentage increase exceeding zero number of mills will be 11.98%. This increase will require a special notice to inform the taxpayer. This will be only the second time in eight years that the Park will have to publish this special notice.



Business Manager Germundson will present the 2018 Preliminary Budget in August and 2018 Final Budget in September.

The meeting was adjourned.

A handwritten signature in cursive script, appearing to read 'Sharon Odegaard', written over a horizontal line.

Chair Sharon Odegaard

A handwritten signature in cursive script, appearing to read 'Justin Germundson', written over a horizontal line.

Clerk Justin Germundson