

The West Fargo Park Board met at 5:30 p.m. on Wednesday, April 12, 2017 at Rustad Recreation Center. Members present were: Sharon Odegaard, Todd Rheault, Ken Zetocha, Kathy Scully, and Jeff McCracken. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to approve the order of the agenda.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve minutes of the March 8, 2017 meeting as presented. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to correct the December 14, 2016 minutes to reflect the bond was \$575,000 rather than \$560,000.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the following items on the Consent Agenda:

Approve Bills (\$1,133,287.15)
Monthly Report

Commissioners Zetocha, Scully, McCracken, Rheault, and Odegaard voting aye; motion carried.

Jim Bullis presented the preliminary plat and master plan for The Wild's 9th Addition. The park area will be around 11 acres. Director Erbstoesser recommended accepting the park dedication as presented.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to accept the park dedication as presented for The Wild's 9th. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Gerald Urlaub gave an update on the Young Field Grandstand.

Business Manager Germundson presented a resolution for the special assessment refinance. The maximum amount of the bonds is \$8,000,000. The estimated interest savings should be around \$1,000,000. The bonds are scheduled to be sold on May 9th, with board approval on May 10th.

Commissioner Zetocha made a motion, seconded by Commissioner Rheault to approve the issuance of general obligation special assessment prepayment bonds. Commissioners Scully, McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Ken Norton from Red River Valley Lacrosse made a request for the matching funds program. The \$2,060 would be used on goals, backstops, sticks, and gear.

Gerald Urlaub from West Fargo Baseball made a request for the matching funds program. The \$4,700 would be used on clay rebuild, cage turf replacement, portable scoreboards, L-screens, and padding.

Commissioner Zetocha made a motion, seconded by Commissioner McCracken to award the following matching funds program amounts of \$2,060 to Red River Valley Lacrosse and \$4,700 to West Fargo Baseball. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Matt Welle (Moore Engineering) reviewed the bids for the Brooks Harbor Elementary Park. There were multiple bids. Mr. Welle recommended to award the contract to Adelman Concrete & Excavating for their Total Base Bid plus Alternate A Bid of \$426,589.80. Alternate A is for the parking lot.

Commissioner Rheault made a motion, seconded by Commissioner Scully to award the Brooks Harbor Elementary Park contract as requested to Adelman Concrete & Excavating for a total bid of \$426,589.80 (Base Bid plus Alternate A). Commissioners Zetocha, Scully, McCracken, Rheault, and Odegaard voting aye; motion carried.

Matt Welle discussed a City project that affects Park property. The City needs an easement from the Park to complete work on a storm sewer and lift station replacement located in North Elmwood Park. The issue is in the alternates for the repair of the turf. The City prefers the seed option due to its minimal cost, whereas the Park prefers sod or full bore option due to its minimal impact on the turf. The City has said the Park would have to pay for the sod or full bore at this time. The additional cost of the sod option is \$13,000 whereas the full bore option is \$40,000. Commissioner Rheault recommended that seed is not an option and the City should pay for the restoration of the turf since it is a City project.

Commissioner Rheault made a motion, seconded by Commissioner Zetocha to grant an easement for the North Elmwood Park storm sewer and lift station replacement only if the sod or full bore option is selected and paid for completely by the City. Commissioners Scully, McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Business Manager Germundson presented a financial review of Veterans Memorial Arena. Business Manager Germundson then discussed the West Fargo Hockey Association rental agreement. There are no significant changes to the contract except in year 2 with summer ice. This summer will mark the 9th straight year of summer ice. Due to various maintenance items that need attention, there will be no summer ice in year 2 of the contract (2018). With the opening of the \$20M West Fargo Hockey Arena this fall, we are hopeful the school district will be able to accommodate the summer ice demand next summer. There are updated school rates, but it is doubtful they will rent from us due to the opening of their own facility.

Business Manager Germundson proposed the following ice rates (June 2017 – May 2019):

WFHA	Ice Time	=	\$126 per hour (1 – 1700 hours, year 1; 1 – 1500 hours year 2)
		=	\$ 75 per hour (1701+ hours, year 1; 1501+ hours year 2)
SCHOOL	Ice Time	=	\$138 per hour
	Dry Floor	=	\$ 47 per hour
	Game Rate	=	\$800 (2 games)
		=	\$650 (1 game)

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the Veterans Memorial Arena ice rental / facility agreement with the West Fargo Hockey Association. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Rheault to approve the Veterans Memorial Arena ice rates as presented. Commissioners Zetocha, Scully, McCracken, Rheault, and Odegaard voting aye; motion carried.

Director Erbstoesser gave an update on capital improvements. Director Erbstoesser said the Park has not received park dedication funds since 2015. The City received five park dedication fund payments in 2016. These park dedication funds help shape the budgets of certain capital improvements. The Park has repeatedly requested the funds from the City and has yet to receive them. The amount being currently held is \$452,442.91. Commissioner Rheault requested that the City Administrator attend the May sub-committee meeting to explain the situation.

Business Manager Germundson presented the Nugget Vending contract. Business Manager Germundson recommended approving the contract for another three years.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the Nugget Vending contract as presented. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

The meeting was adjourned.

Chair Sharon Odegaard

Clerk Justin Germundson