

The West Fargo Park Board met at 5:30 p.m. on Wednesday, November 5, 2014 at Maplewood Park Activity Center. Members present were: Sharon Odegaard, Todd Rheault, Ken Zetocha, and Jeff McCracken. Commissioner Kathy Scully was absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner McCracken made a motion, seconded by Commissioner Rheault to approve the order of the agenda with the following change:

Deletion - CrossFit VMA Rental (#4)

Commissioner Rheault made a motion, seconded by Commissioner McCracken to approve minutes of the October 8, 2014 meeting as presented. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Zetocha to approve the following item on the Consent Agenda:

Monthly Report

Commissioners Rheault, Zetocha, McCracken, and Odegaard voting aye; motion carried.

Business Manager Germundson presented information for the Rivers Bend Park Improvement Bond. There were five bidders with D.A. Davidson being the lowest bidder.

Commissioner Rheault made a motion, seconded by Commissioner Zetocha to authorize the issuance of improvement warrants and exchanging them for \$1,580,000 refunding improvement bonds. Commissioners McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Director Erbstoesser presented the Twin Arrows Veterans Memorial Arena contract. The rental would be March 13 – 15, 2014. Director Erbstoesser recommended approving the contract. Commissioner Zetocha made a motion, seconded by Commissioner Rheault to approve the Twin Arrows contract as presented. Commissioners McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Tim Zerr (Zerr Berg Architects) presented the Preserve Improvement Project. Mr. Zerr described the proposed facility and improvements to be made to the site. Indoor amenities at this facility will include basketball courts, multipurpose court, walking track, activity rental space, administrative offices, and meeting rooms. Outdoor amenities have not been narrowed down at this point. Commissioner Rheault requested Mr. Zerr to look into the location of the building to get the most benefit for the overall site for now and future additions.

Dan Bueide (representing the original landowners) spoke on his opinion of the site. Mr. Bueide stressed the importance of local amenities such as a splash park, ball fields, hockey boards, etc. Although Mr. Bueide liked the design of the facility, he disagreed with the amenities. Commissioners Rheault, Zetocha, and Odegaard explained the reasoning behind the facility and site improvements.

Commissioner Zetocha made a motion, seconded by Commissioner Rheault to proceed with the plans for the Preserve site as presented by Zerr Berg Architects (subject to the site location). Commissioners McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Director Erbstoesser gave an update on the ball field projects. The final cost went over budget for dirt work (\$9,312) and irrigation (\$60,250). Director Erbstoesser requested the contractor to provide a letter which will further detail his reasoning on the overage. The contractor was not in attendance. Although there is obvious concern with the cost overrun, Director Erbstoesser and Operations Manager Potter were very pleased with the quality of work. Until the contractor can provide a detailed explanation and documentation of the overruns, Director Erbstoesser recommends withholding the final \$69,562 payment.

Commissioner Zetocha made a motion, seconded by Commissioner Rheault to delay the final payment until the appropriate documentation of overruns is submitted then the final payment will be processed next month. Commissioner McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Director Erbstoesser discussed the possibility of the day after Thanksgiving as a Park District Holiday. In prior years, the day has been extremely quiet with virtually no office traffic or phone calls. Director Erbstoesser requested this consideration this year, but on a trial basis.

Commissioner Rheault made a motion, seconded by Commissioner McCracken to authorize the day after Thanksgiving as a Park District Holiday for 2014. Commissioners Zetocha, McCracken, Rheault, and Odegaard voting aye; motion carried.

The meeting was adjourned.

Chair Sharon Odegaard

Clerk Justin Germundson