

The West Fargo Park Board met at 5:30 p.m. on Wednesday, February 11, 2015 at West Fargo City Hall. Members present were: Sharon Odegaard, Todd Rheault, Ken Zetocha, Kathy Scully, and Jeff McCracken. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the order of the agenda with the following change:

Addition – Legislature Update

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve minutes of the January 14, 2015 meeting as presented. All board members present voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve the following items on the Consent Agenda:

Approve Bills (\$1,274,329.12)

Monthly Report

Accept \$5M standby letter of credit with Bell State Bank & Trust (BND)

Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Jim Cole and Tim Zerr (Zerr Berg Architects) presented an update to the proposed facility at Rustad Park. Mr. Cole discussed in detail the outdoor and indoor components of the facility. Indoor amenities at this facility will include basketball / volleyball courts, multipurpose court, walking track, activity rental space, administrative offices, and meeting rooms. Outdoor amenities have not been narrowed down at this point. The bids will be opened in March. The estimated opening of this facility is June 2016.

Commissioner Zetocha made a motion, seconded by Commissioner Rheault to proceed with the Rustad Park project as presented with Zerr Berg Architects. Commissioners Scully, McCracken, Rheault, Zetocha, and Odegaard voting aye; motion carried.

Matt Welle (Moore Engineering) discussed Goldenwood Park. The estimated construction cost was \$527,291 with a total project cost of \$712,000. The bids will be opened in March. Special assessments will

be the funding source of this neighborhood park. Commissioner Rheault said Goldenwood Park was discussed at the sub-committee meeting (along with Commissioner Zetocha). The sub-committee recommended approval.

Commissioner Rheault made a motion to:

- 1) Approve the engineer's report
- 2) Direct the engineer to prepare plans and specifications
- 3) Approve plans and specifications for improvements in park improvement district no. 2014-2
- 4) Direct the clerk to advertise for bids

Commissioners Zetocha, Scully, McCracken, Rheault, and Odegaard voting aye; motion carried.

Matt Welle (Moore Engineering) discussed the asphalt project. This project would consist of asphaltting multiple park locations (Rendezvous, North Elmwood, South Elmwood, Maplewood, and Scheels Soccer Complex). The estimated construction cost was \$1,176,000 with a total project cost of \$1,588,000.

The funding source of this project is a City wide special assessment (on park property). Because of this funding source, the West Fargo City Commission has the final approval of the project. Commissioner Rheault said these asphalt projects were discussed in detail at the sub-committee meeting (along with Commissioner Zetocha). The sub-committee recommended approval.

It was decided to use the Rendezvous asphalt project as the base bid with the other sites listed as alternates. This will allow flexibility in approving bids once we see the prices. The bids are expected to be opened in March.

Business Manager Germundson presented the 2013 audit. Commissioner Scully made a motion, seconded by Commissioner McCracken to receive and file the 2013 audit. Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Business Manager Germundson reviewed the 2014 budget. There were higher than anticipated General Fund Revenues, along with lower than anticipated General Fund Expenditures; which resulted in a surplus of \$330,932. Due to the large surplus, Business Manager Germundson transferred \$300,000 into the Capital Improvement Fund.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to amend the 2014 budget as presented for the following funds:

• 8030	General Fund	\$2,988,308.51
• 8050	Special Assessments	482,337.64
• 8060	Recreation	622,791.01
• 8255	West Creek	69,230.95
• 8260	Butlers 8 th	18,608.00
• 8265	Christianson 2 nd	32,059.50
• 8270	West Fargo 3 rd	23,216.00
• 8516	Ball Field Imp.	104,952.00
• 8535	2013 Bond	1,380,131.38
• 8625	Shad Wd 11 SA	178,470.53
• 8630	Shad Wd 12 SA	46,929.00
• 8635	Rivers Bend 14 SA	859,928.00
• 8705	Arena Cap Imp	35,068.68

Commissioners Rheault, Zetocha, Scully, McCracken, and Odegaard voting aye; motion carried.

Director Erbstoesser said the Park District has been approached by Verizon Wireless about the placement of an equipment building on the Tower Soccer Field Complex, along with placement of antennas on the existing water tower. As negotiations began, it was discovered there was an existing T-Mobile equipment building nearby. The City of West Fargo receives monetary compensation from T-Mobile even though the equipment building is on Park District owned land. The City of West Fargo has renewed the T-Mobile contract three times since 1997.

Director Erbstoesser and Business Manager Germundson met with a representative from the City of West Fargo recently to inquire about transferring the contract over to the Park District. The City representative did not agree.

There are two issues that need to be resolved:

- 1) decide if we want to partner with the City of West Fargo and Verizon Wireless to place a new equipment building at Tower Soccer Fields

- 2) decide how to acquire ownership (or partial) of the existing T-Mobile contract since the building is on Park property

Commissioner Rheault recommended a meeting between a few West Fargo City Commissioners and Park Board Commissioners to formulate a compromise. The Verizon Wireless potential placement will be put on hold until the T-Mobile situation can be worked out.

Director Erbstoesser will testify at the State Legislature in support of the use of building authorities. House Bill 1459 would significantly alter the access to this critical financing tool. The Park has used building authorities to fund Rendezvous Park, Vets 2, and most recently the Veterans Memorial Pool.

The meeting was adjourned.

Chair Sharon Odegaard

Clerk Justin Germundson