

The West Fargo Park Board met at 5:30 p.m. on Wednesday, August 10, 2016 at Rustad Recreation Center. Members present were: Sharon Odegaard, Kathy Scully, and Jeff McCracken. Commissioners Todd Rheault and Ken Zetocha were absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve the order of the agenda with the following changes: Additions – West Fargo VFW presentation and West Fargo Baseball.

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve minutes of the July 13, 2016 meeting as presented. All board members present voting aye; motion carried.

Commissioner McCracken made a motion, seconded by Commissioner Scully to approve the following items on the Consent Agenda:

Approve Bills (\$243,154.48)
Monthly Report

Commissioners Scully, McCracken, and Odegaard voting aye; motion carried.

West Fargo VFW Post #7564 presented the board with a check for \$15,000 to the Veterans Memorial Pool

Business Manager Germundson presented the Rustad Recreation Center rental rates. Business Manager Germundson and staff gathered data from similar facilities. The sub-committee (Commissioners Zetocha and Scully) earlier recommended approving the proposed rates.

The proposed hourly rental rates:

- Gym (1,2, or 3) = \$35
- Small Meeting Room = \$15
- Large Meeting Room = \$25
- Lobby = \$75
- Entire Facility = \$1,500 day

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve the Rustad Recreation Center rental rates as presented. Commissioners McCracken, Scully, and Odegaard voting aye; motion carried.

Director Erbstoesser discussed a personal training policy. With the recent opening of Rustad, there will be the potential for personal trainers to use the facility. Director Erbstoesser proposed a model similar to Tae Kwon Do whereas the Park receives a percentage of the service fee charged. Director Erbstoesser recommended 40% rate along with various other stipulations / criteria.

Commissioner McCracken made a motion, seconded by Commissioner Scully to approve the personal trainer policy as presented. Commissioners Scully, McCracken, and Odegaard voting aye; motion carried.

With the upcoming open house and potential questions on the topic for future rentals, Business Manager asked for a decision on alcohol use at Rustad. Director Erbstoesser recommend no alcohol. Commissioner McCracken agreed that alcohol is not a good fit in the facility.

Commissioner Scully made a motion, seconded by Commissioner McCracken to not allow alcohol in the Rustad Recreation Center. Commissioners McCracken, Scully, and Odegaard voting aye; motion carried.

Business Manager Germundson asked about board / employee use of Rustad in regards to birthday parties, room rentals, etc. Since two commissioners were absent, the topic was tabled until next month.

Jeff Young, representing West Fargo Baseball, spoke on a potential grand stand upgrade at Young Field. WF Baseball has been working with Zerr Berg Architects. The estimated cost for a 500 seat grand stand with an overhang is \$500,000. Mr. Young said construction could begin in the fall of 2017. As with the Young Field turf project, WF Baseball is potentially working with various partners for funding. Mr. Young said funding would begin in 2017, although fully funding of the project would not be needed for 3 – 5 years.

Business Manager Germundson commented on possible Park funding options for the grand stand upgrade. There is no money allocated in the 2016 or 2017 General Budget. One funding option would be to allocate 2016 General Budget surplus funds (if any). Option two would be to allocate 2018 General Budget funds. Option three would be to access funds in the Capital Improvement Fund.

No decision was made, tabled until further notice.

Recreation Manager Belisle gave an update on the recreation programs.

Business Manager Germundson presented an overview of the 2017 budget. The total mills levied for 2017 will be around 26.02 (2016 = 29.95). The value of one mill for 2016 is \$141,346 (2016 = \$113,738). There is a budgeted General Fund surplus (\$30,000), which is much smaller than previous years due to the recent sharp decline in State Aid. The taxpayer should see little to no change in their property taxes (assuming their tax value has stayed the same).

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve the 2017 preliminary budget as presented with total expenditures of \$7,859,830. A public hearing will be held at 6:00 pm on September 14, 2016 at Rustad Recreation Center to approve the final budget. Commissioners McCracken, Scully, and Odegaard voting aye; motion carried.

The meeting was adjourned.

Chair Sharon Odegaard

Clerk Justin Germundson