

The West Fargo Park Board met at 5:30 p.m. on Wednesday, March 10, 2010 at West Fargo City Hall. Members present were: Sharon Odegaard, Todd Rheault, Denise Johnson, Kathy Scully and Ken Zetocha. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Johnson made a motion, seconded by Commissioner Scully to approve the order of the agenda with the following change:

Deletion – Equipment Purchase

All board members present voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve park board minutes of the February 10, 2010 meeting as presented. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Rheault to approve the following items on the Consent Agenda:

Approve Bills  
Monthly Report

Commissioners Rheault, Johnson, Scully, Zetocha and Odegaard voting aye; motion carried.

The Red River Valley Fair (RRVF) is interested in selling all 26 acres of the Scheels Soccer Complex land to the park district. The 2008 appraised value was \$765,000. The RRVF proposes a no interest loan with annual payments of \$75,000 for 10 years made directly to RRVF. Director Erbstoesser discussed with Brian Neugebauer earlier in the week to ask his legal opinion. Mr. Neugebauer recommended terminating the lease, signing a new contract for deed and presenting to the fair board for final approval. Director Erbstoesser said the land would not need to be annexed into the city according to Mr. Neugebauer.

Commissioner Zetocha made a motion, seconded by Commissioner Johnson to proceed with Mr. Neugebauer to draft a contract for deed for the purchase of the 26 acres for the Scheels Soccer Complex land for \$765,000 with 10 annual interest free payments made to the Red River Valley Fair with the first payment in 2011. Commissioners Scully, Zetocha, Rheault, Johnson and Odegaard voting aye; motion carried.

Director Erbstoesser recently met with board members from West Fargo BMX. Matching funds were previously tabled until Director Erbstoesser met with them. Director Erbstoesser recommended awarding \$1,800 to West Fargo BMX. Commissioner Johnson made a motion, seconded by Commissioner Scully to award \$1,800 to West Fargo BMX from the 2010 matching funds program. Commissioners Zetocha, Rheault, Johnson, Scully and Odegaard voting aye; motion carried.

Director Erbstoesser handed out a draft for signage and marking guidelines for events on park property. Director Erbstoesser has noticed a need for official park board direction on this issue. Director Erbstoesser researched similar policies from around the state. Commissioner Scully made a motion, seconded by Commissioner Zetocha to accept the signage and marking guidelines as presented. Commissioners Rheault, Johnson, Scully, Zetocha and Odegaard voting aye; motion carried.

Director Erbstoesser presented a new handout made specifically for part-time employees. The handout will provide guidance and answer common questions they may have. Director Erbstoesser also talked about a new workforce safety program through Dawson Insurance that could result in a 25% reduction in the annual Workforce Safety Insurance premium. The board was instructed to look over the program and discuss next month.

Commissioner Zetocha, Commissioner Rheault, Director Erbstoesser and Business Manager Germundson attended a recent meeting with board members of the West Fargo Hockey Association (WFHA). The pledge payment and sign advertisement were the topics discussed at the meeting. The park district offered two alternative payment options to offer short term relief, but the WFHA declined. The WFHA reassured the park district they intend to get back on track soon with the pledge payments and intend to keep the original terms of the pledge agreement with a payoff date of June, 2013. The WFHA also was questioned in regards to the lack of sign advertisement revenue. The WFHA has now formed committees to manage the sign advertisements.

Commissioner Rheault made a motion, seconded by Commissioner Zetocha to acknowledge the following advertising sign expectations for the West Fargo Hockey Association in regards to the Veterans Memorial Arena: the park district and WFHA advertising committee shall meet on or around April 29, 2010 at the park district office to discuss the progress of the management and sales of the advertising and the WFHA will be required to be present at the September 8, 2010 park board meeting to update the status of advertising and if there is no substantial progress at that time, the WFHA will immediately lose all rights to advertising in the Veterans Memorial Arena with the West Fargo Park District taking over the advertising program at the facility. Commissioners Johnson, Scully, Zetocha, Rheault and Odegaard voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to clarify that any advertising sign revenue that is unsolicited at any location is revenue for the park district. Commissioner Rheault, Johnson, Scully, Zetocha and Odegaard voting aye; motion carried.

Director Erbstoesser discussed the role of the park district in regards to the upcoming flood. Veterans Memorial Arena has the potential to be used as an emergency management site.

The meeting was adjourned.

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Park Board Chair, Sharon Odegaard

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Park Board Clerk, Justin Germundson