

The West Fargo Park Board met at 5:30 p.m. on Wednesday, April 14, 2010 at West Fargo City Hall. Members present were: Sharon Odegaard, Todd Rheault, Kathy Scully and Ken Zetocha. Denise Johnson was absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner Zetocha to approve the order of the agenda. All board members present voting aye; motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Rheault to approve park board minutes of the March 10, 2010 meeting as presented. All board members present voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Zetocha to approve the following items on the Consent Agenda:

Approve Bills
Monthly Report

Commissioners Rheault, Scully, Zetocha and Odegaard voting aye; motion carried.

The Red River Valley Fair (RRVF) will be putting the potential Scheels Soccer Complex sale on their May agenda. If approved in May, the RRVF would then put the potential sale on their November agenda for final approval. Director Erbstoesser also reviewed the contract for deed.

Director Erbstoesser handed out an updated version of the personnel policy for part-time employees and recommended approval of it. Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the Policy, Procedure & Personnel Guidelines for the Part-Time Employee as presented which includes an employee statement of acknowledgement. Commissioners Rheault, Scully, Zetocha, and Odegaard voting aye; motion carried.

Director Erbstoesser gave a construction update on the Elmwood dugouts. West Fargo Baseball requested new dugouts at West Fargo Exchange Club Field. The dugouts would be similar to the new Elmwood dugouts except with the addition of a cutout for wind protection.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve construction of dugouts at West Fargo Exchange Club Field that is contingent on Director Erbstoesser's design approval which will have a design to combat the wind. Commissioners Zetocha, Rheault, Scully, and Odegaard voting aye; motion carried.

With the continuous annual health insurance increases, the park board will revisit the employee benefit package. A subcommittee, which will consist of two park board members along with two or three employees, will meet to examine employee benefits and present their findings at a future park board meeting.

The Sterling property sale was recently completed. Business Germundson suggested two options for the placement of the funds. Commissioner Zetocha made a motion, seconded by Commissioner Scully to allocate all Sterling property proceeds into the capital improvement account (#8700). Commissioners Rheault, Scully, Zetocha, and Odegaard voting aye; motion carried.

Recreation Manager Belisle gave an update on the recreation programs.

Director Erbstoesser discussed future Veterans Memorial Arena improvement projects such as new bleachers and walking track. The West Fargo Hockey Association's past due ice payments were also discussed. Director Erbstoesser and Business Manager Germundson have continually reached out to the WFHA regarding the payments, but no payments have yet been made.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to require the West Fargo Hockey Association (WFHA) to pay the January ice bill in the amount of \$27,195 by May 1, 2010 and also require the WFHA to present a business plan which demonstrates sufficient profitability which will enable the WFHA the ability to pay past due amounts and upcoming summer ice. If the WFHA fails to meet both requirements by May 1, 2010, the West Fargo Park District will not install ice in Vets II for the summer of 2010. Commissioners Rheault, Scully, Zetocha, and Odegaard voting aye; motion carried.

Director Erbstoesser read correspondence.

The meeting was adjourned.

Park Board Chair, Sharon Odegaard

Park Board Clerk, Justin Germundson