

The West Fargo Park Board met at 5:30 p.m. on Wednesday, September 14, 2011 at West Fargo City Hall. Members present were: Sharon Odegaard, Todd Rheault, Denise Johnson, Kathy Scully and Jeff McCracken. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Johnson made a motion, seconded by Commissioner Rheault to approve the order of the agenda with the following changes:

Addition – Troy Miller

Addition – Refunding Improvement Bonds (Mike Manstrom)

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve park board minutes of the August 3, 2011 meeting as presented. All board members present voting aye; motion carried.

Commissioner Johnson made a motion, seconded by Commissioner McCracken to approve the following item on the Consent Agenda:

Approve Bills

Monthly Report

Commissioners Rheault, Johnson, Scully, McCracken and Odegaard voting aye; motion carried.

Troy Miller thanked the park board for the improvements at the Veterans Memorial Arena over the last few years (siding, lighting, bleachers, walking track, etc.). Mr. Miller also complimented the arena staff.

Mike Manstrom (Dougherty & Co.) summarized the refunding improvement bonds of 2011. The issuance will be a \$1,605,000 bond with a net interest cost of 2.64% and a maturity date of 2026. The bond proceeds are for Shadow Wood (\$1.323M) and Maple Ridge (\$282K) parks.

Commissioner Johnson made a resolution, seconded by Commissioner Scully to authorize the issuance of improvement warrants and exchange them for \$1,605,000 refunding improvement bonds of 2011. Commissioners Rheault, Johnson, Scully, McCracken and Odegaard voting aye; motion carried.

Matt Welle (Moore Engineering) gave an update on phase II of the Shadow Wood Lakes Area Park. The splash pad will have around 2,500 square feet of wet play area. The total construction costs are estimated to be \$822,000. The bids will be awarded at the October 12th park board meeting.

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve phase II of the Shadow Wood Lakes Area Park as presented. Commissioners McCracken, Rheault, Johnson, Scully and Odegaard voting aye; motion carried.

Business Manager Germundson discussed the 2010 audit. The audit recommended the park district develop and approve a capital asset policy which would include the costing methods, useful lives, and minimum capitalization value for various assets classes. Business Manager Germundson will present a capital asset policy at the October board meeting. Johnson made a motion, seconded by Commissioner McCracken to receive and file the 2010 audit.

No protest from the public regarding the approval of the 2012 annual budget. Commissioner Rheault made a motion, seconded by Commissioner Johnson to adopt the 2012 annual budget with expenditures of \$5,228,167 and to set the annual levy for 2012 at \$2,672,480. Commissioners McCracken, Rheault, Johnson, Scully and Odegaard voting aye; motion carried.

Recreation Manager Belisle gave an update on the recreation programs.

Director Erbstoesser handed out building plans for a viewing deck at the legion field. West Fargo Baseball requested the deck. West Fargo Baseball will build and fund the project. The project will have no cost to the park district.

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve the legion field decking as presented with the understanding that there will be no costs involved

with the park district. Commissioners Rheault, Johnson, Scully, McCracken and Odegaard voting aye; motion carried.

The meeting was adjourned.

Park Board Chair, Sharon Odegaard

Park Board Clerk, Justin Germundson