

The West Fargo Park Board met at 5:30 p.m. on Wednesday, April 13, 2011 at West Fargo City Hall. Members present were: Sharon Odegaard, Todd Rheault, Denise Johnson, Kathy Scully and Jeff McCracken. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve the order of the agenda with the following changes:

Agenda Order Revision – Move Agenda Item #2 to follow Agenda Item #4

All board members present voting aye; motion carried.

Commissioner Johnson made a motion, seconded by Commissioner Rheault to approve park board minutes of the March 9, 2011 meeting as presented. All board members present voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner McCracken to approve the following items on the Consent Agenda:

Approve Bills
Monthly Report

Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Bill Tufte from West Fargo VFW presented two checks on behalf of the West Fargo VFW and Auxiliary for the Veterans Memorial Pool fund totaling \$15,000 (\$10,000 from the Stag Night and \$5,000 from gaming funds).

Dustin Scott (Project Manager) and Matt Welle (Assistant) from Moore Engineering presented the proposed Assessment District plan for Shadow Wood 5th. After discussion it was recommended to consider the following: remove the skate park from this location and possibly look into adding a soccer or baseball area; incorporate a cross country ski trail on the fitness trail; add trees/shrubs along the fitness trail. The earliest bid date could be May 10th with completion date of September 1st.

Special Assessment District 2011-1 Shadow Wood Resolutions:

Commissioner Johnson made a motion, seconded by Commissioner McCracken to approve Resolution Creating the District. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve Resolution Directing Engineer to Prepare Report. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Johnson made a motion, seconded by Commissioner McCracken to approve Resolution Approving Engineer Report. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Rheault made a motion, seconded by Commissioner McCracken to approve Resolution Directing Engineer to Prepare Plans and Specifications. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Johnson made a motion, seconded by Commissioner Scully to approve Resolution Declaring Work Necessary. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Mr. Scott and Mr. Welle presented the proposed Assessment District plan for Mapleridge. After discussion it was recommended to consider the following: add a concession area to gazebo and consider adding a warming house and ice rink to lift station.

Special Assessment District 2011-2 Maple Ridge Resolutions:

Commissioner Johnson made a motion, seconded by Commissioner Rheault to approve Resolution Creating the District. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Rheault to approve Resolution Directing Engineer to Prepare Report. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve Resolution Approving Engineer Report. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Johnson made a motion, seconded by Commissioner McCracken to approve Resolution Directing Engineer to Prepare Plans and Specifications. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve Resolution Declaring Work Necessary. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Director Erbstoesser discussed the open bids for the VMA bleacher/track replacement project on behalf of Zerr Berg Architects. The track replacement bid came in higher than expected due to high labor costs. Director Erbstoesser will adjust specifications to rebid flooring.

Commissioner Johnson made a motion, seconded by Commissioner Scully to accept the Tutt Construction bleacher bid of \$85,754.68. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner McCracken to accept the Charlie & Sons Electric for electrical bid of \$5,240. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Commissioner McCracken requested funding for scoreboards. Commissioner Rheault made a motion, seconded by Commissioner Scully to use park funds to secure park logo on scoreboards at Elmwood 1 and Exchange Club fields for \$1,450. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Recreation Manager Belisle gave an update on the recreation programs.

Director Erbstoesser discussed the two year Veterans Memorial Arena ice rate agreement for the West Fargo Hockey Association (WFHA) and the West Fargo High School. Commissioner Johnson made a motion, seconded by Commissioner McCracken to accept the

proposed ice rates for the Veterans Memorial Arena from June 2011 - May 2013. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

June 2011 - May 2012

June 2012 - May 2013

* **WFHA**

Ice Time	=	\$110 per hour (1-1700 hrs)
	=	\$ 75 per hour (1701 + hrs)

* **SCHOOL**

Ice Time	=	\$121 per hour
Dry Floor	=	\$ 42 per hour
Game Rate	=	\$775 (2 games)
		\$625 (1 game)

* **PUBLIC**

Ice Time	=	\$115 per hour
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Director Erbstoesser reviewed the WFHA Rental Agreement. Areas of clarification included: placement of banners, addition of insurance information, exclusive rights by park district for food service and beverage use, and the year end hockey banquet. Director Erbstoesser will

have the WFHA review the agreement and final discussion will be held at the next park board meeting.

Director Erbstoesser reviewed and discussed the Wilds at Westport 1st addition park facility concept map. Commissioner Scully made a motion, seconded by Commissioner Johnson to accept the green spaces in the red outlined area in the northeast corner of the of the Wilds at Westport 1st addition. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

Director Erbstoesser discussed the NDRPA proposed Economic Development Study. Commissioner Johnson made a motion, seconded by Commissioner Scully to accept the park districts involvement and contribution of \$5,000 for the North Dakota Recreation and Park Association Economic Development 2 Year Study. Commissioners Johnson, Rheault, Scully, McCracken and Odegaard voting aye; motion carried.

The meeting was adjourned.

Park Board Chair, Sharon Odegaard

Park Board Clerk, Kim Wangler