

## West Fargo Park District - Farmers' Market and Beyond

The Farmers' Market & Beyond to offer gardeners and crafters the opportunity to offer their products to a larger customer base in the West Fargo/Fargo area.

**Note:** Market Hours: July 8 – October 14, 2010 on Thursdays 4:00-7:00 p.m.  
August 28<sup>th</sup> – October 16<sup>th</sup>, 2010 on Saturdays – 9:00am-1:00pm  
Place: South Elmwood Park, 500 13<sup>th</sup> Ave W, West Fargo, North Dakota

*The following items may be sold at Farmers Market & Beyond*

- Fresh produce, berries, herbs, flowers, hand-crafted items and other agricultural products.
- Baked goods from a certified kitchen (questions about certified kitchen should be directed to the Cass County Health Department 701-241-1360).
- Prepared food from a certified kitchen.
- Other products and or services as approved by the West Fargo Park District and its Market Manager. For a product to be considered call the West Fargo Park District at 701-433-5360.

### **Requirements**

\*Each market vendor must sign a waiver of liability prior to any sales being transacted. This waiver is to protect the owner of the property on which the market will be held.

\*Each market vendor must have liability insurance to protect themselves and their company. Be prepared to show proof of insurance before setting up at the Farmers' Market & Beyond.

### **Physical Project**

1. The Farmers' Market and Beyond project is open to area produce growers, home crafters and agriculture products. Other interested parties are welcome to apply for participation and will be accepted if they are a good fit for the philosophy and mission of the Farmers' Market & Beyond.  
  
No canned goods other than jams or jellies are permitted. No dairy or egg products are allowed. Any foods that require refrigeration must have adequate equipment to maintain safe food temperatures.
2. Vendors shall sign a marketing agreement prior to selling at the market. In addition, each vendor must sign a waiver of liability, prior to any sales by that vendor, for the owner of the property on which the market is held.
3. Space size 12' x 12'. Farmers' Market manager will assign spaces. Special requests will be considered but not guaranteed.
4. The market will run on Thursdays from July 8<sup>th</sup> - October 14<sup>th</sup> from 4:00 – 7:00pm and on Saturdays from August 28<sup>th</sup> – October 16<sup>th</sup> from 9:00am-1:00pm at South Elmwood Park, 500 13<sup>th</sup> Ave W, West Fargo.
5. **Vendors may begin set up at 3:00pm on Thursdays and 8:00am on Saturdays. No early sales prior to starting time. If these rules are not followed the West Fargo Park District staff reserves the right to refuse vendors to participate in market.**
6. Each vendor shall display a sign 12" x 24" or larger with their name and address. A separate sign listing prices must also be displayed.
7. Produce vendors shall agree to price their items at a competitive level comparable with other retail outlets. No pricing wars. No price cutting. **Vendors will be responsible for collecting and reporting ND sales tax.**
8. **ONLY QUALITY PRODUCE WILL BE SOLD AT THE FARMERS' MARKET & BEYOND.**
9. Safe food handling procedures as outlined by the NDSU Food Safety booklet (a copy will be provided to each vendor who participates) must be followed to ensure quality and food safety for our consumers. Any food sampling will be subject to these guidelines.
10. Fees: Thursdays - \$15/week & Saturdays - \$10/week or Season Fee - \$305 (all fees are non refundable). On Thursdays check in at park office to pay \$15 vendor fee. On Saturdays a designated park employee will collect \$10 vendor fee at site.
11. Each vendor is responsible for keeping and leaving their area clean and SAFE. Failure to clean up will result in a \$10.00 fine. Canopies must be secured by weights. Stakes may not be placed into the asphalt and tables cannot be placed on the asphalt unless the legs are protected by a wood base.
12. The West Fargo Park District reserves the right to deny or refuse the sale or display of any items as it sees fit.
13. Each vendor shall be provided with a copy of this agreement and shall sign and agree to comply with the requirements of the Farmers' Market & Beyond.

***Farmers' Market & Beyond is a 2009-2010 member of the North Dakota Farmers Market Association.***