

The West Fargo Park Board met at 5:30 P.M. o'clock on Wednesday, May 10, 2006 at West Fargo City Hall. Members present were: Sharon Odegaard, Gary Fugere, Denise Johnson, Kathy Scully and Ken Zetocha. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Fugere made a motion, seconded by Commissioner Johnson to approve the order of the agenda with the addition of South Elmwood Park Parking Lot (9A). All Board Members present voting aye, motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve Park Board minutes of the April 12, 2006 meeting as presented. All Board Members present voting aye, motion carried.

Commissioner Fugere made a motion, seconded by Commissioner Johnson to approve the following items on Consent Agenda:

Approve Bills  
Monthly Report  
Appointment of Justin Germundson as Park Board Clerk

Commissioners Fugere, Johnson, Scully, Zetocha, and Odegaard voting aye, motion carried.

Director Erbstoesser began the night discussing the latest of BMX. Due to Josh Albaugh's inability to communicate with Director Erbstoesser since the last Park Board meeting, she recommended to rescind Josh Albaugh as track director.

Mike Reiner, president of the local BMX group, said his organization recently voted Kevin Strouse as track operator. Along with Mike and Kevin, Rhonda Gaylen also will be helping out with the track.

Commissioner Zetocha made a motion, seconded by Commissioner Johnson to rescind Josh Albaugh as track director and appoint Kevin Strouse as track director for the Valley BMX Association (proposed name) and will be subject to review at the end of the season. Commissioners Johnson, Scully, Zetocha, Fugere, and Odegaard voting aye, motion carried.

Matching Funds was next on the agenda. Director Erbstoesser recommended "no" to the Early Childhood Center due to it not being located on park property, not easily accessible, and concerns over the power line above. Director Erbstoesser

recommended “yes” to the West Fargo Baseball Association due to the request meeting the requirements of the matching funds program.

Commissioner Johnson made a motion, seconded by Commissioner Fugere to grant the West Fargo Baseball Association request of the matching funds program. Commissioners Scully, Zetocha, Fugere, Scully, and Odegaard voting aye, motion carried.

Dan and Kathie Holoien were next with their West River Addition. The development is 37 acres and is located along County Road 17, south of 36<sup>th</sup> Avenue East. Since this is their first development working with the city of West Fargo, they wanted some direction with regards to park dedication and water retention.

Commissioner Odegaard said the Park District stays within policy and does not accept water retention as park dedication. The Holoien’s handed out a drawing of a proposed park. Director Erbstoesser commented that only the “little elbow” section of the drawing could count towards park dedication and the park could take cash in lieu of the remaining dedication to fund the equipment of that site. Commissioner Odegaard suggested to the Holoien’s to get the area surveyed and be in contact with Director Erbstoesser.

Director Erbstoesser contacted Todd Zabel from State Bank & Trust regarding the \$250,000 addition of the soccer complex. The Park District would have three annual payments of around \$92,000 at 5.25%. The bank would like to see pledge name and commitments. Director Erbstoesser said a 200’ x 300’ parking lot, graveled, would cost around \$25,000 due to the park staff doing the labor. Another \$1,800 would be spent on 200 posts along the front of the complex to keep cars off of the fields; lighting around \$1,000.

Commissioner Zetocha made a motion, seconded by Commissioner Johnson to approve the parking lot improvements and perimeter posts. Commissioners Fugere, Johnson, Scully, Zetocha, and Odegaard voting aye, motion carried.

Commissioner Zetocha, Commissioner Odegaard, Director Erbstoesser, and Business Manager Germundson had recently met with members of the West Fargo Hockey Association to explain and inform them about the rate increase.

Commissioner Scully made a motion, seconded by Commissioner Fugere to increase the per hour ice rate at Veteran’s Memorial Arena to \$90 per hour for the 2006-2007

and will be subject to review at the end of each hockey season. Commissioners Johnson, Scully, Zetocha, Fugere, and Odegaard voting aye, motion carried.

Recreation Manager Belisle sent out t-shirt bids and recommended a five year contract with Coaches Choice. Commissioner Scully mentioned a few things that should be included in the contract such as name brand and shirt quality.

Commissioner Scully made a motion, seconded by Commissioner Johnson to award Coaches Choice with a five year t-shirt contract. Commissioners Zetocha, Fugere, Johnson, Scully, and Odegaard voting aye, motion carried.

Recreation Manager Belisle sent out photo bids for the upcoming summer team photos and recommended Scherling Photography. Commissioner Fugere made a motion, seconded by Commissioner Zetocha to award Scherling Photography with the photo contract. Commissioners Scully, Zetocha, Fugere, Johnson, and Odegaard voting aye, motion carried.

Director Erbstoesser reported that Qwest is requesting a utility easement to place new cabinets on a concrete pad to provide better service for the surrounding community. The location is in the Eagle Run third subdivision. Director Erbstoesser recommended that we approve the easement agreement with Qwest.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the utility easement agreement with Qwest located in the Eagle Run third subdivision. Commissioners Fugere, Johnson, Scully, Zetocha, and Odegaard voting aye, motion carried.

Director Erbstoesser discussed the sanitary / water easement and also had the agreement between the Park District and the West Fargo School District concerning the Eagle Run Elementary School. Brian Neugebauer had prepared the document. The School District had already signed the agreement.

Commissioner Johnson made a motion, seconded by Commissioner Fugere to approve the Eagle Run Elementary School agreement between the West Fargo Park District and West Fargo School District. Commissioners Scully, Zetocha, Fugere, Johnson, and Odegaard voting aye, motion carried.

Commissioner Zetocha made a motion, seconded by Commissioner Scully to approve the Eagle Run Elementary School sanitary / water easement. Commissioners Fugere, Johnson, Scully, Zetocha, and Odegaard voting aye, motion carried.

The South Elmwood Park parking lot was the last item on the agenda. Director Erbstoesser had recently met with Jim Brownlee and had discussed the paving of the legion parking lot. It would cost up to \$300,000. Options include creating a new special assessment district or lumping together with other improvement projects. The special assessment breakdown would be about 6/10 of one mil; equaling about \$3.65 on a \$100,000 house. More information will be provided at a later date.

Commissioner Scully made a motion to adjourn the meeting.

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WF Park Board Chair, Sharon Odegaard

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WF Park Board Clerk, Justin Germundson