

The West Fargo Park Board met at 5:30 p.m. on Wednesday, January 9, 2008 at West Fargo City Hall. Members present were: Sharon Odegaard, Denise Johnson, Kathy Scully and Ken Zetocha. Gary Fugere was absent. The meeting was called to order by Chair Sharon Odegaard.

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve the order of the agenda with the following changes:

Additions – West Fargo Hockey Association (John Meyer)
Subtractions – 2007 . . . A Year In Review

All board members present voting aye; motion carried.

Commissioner Johnson made a motion, seconded by Commissioner Zetocha to approve Park Board minutes of the January 9, 2008 meeting as presented. All board members present voting aye; motion carried.

Commissioner Scully made a motion, seconded by Commissioner Johnson to approve the following items on the Consent Agenda:

Approve Bills
Monthly Report
Designate State Bank & Trust as depository institution
Budget Amendments for 2007

8030	General Fund	amend to	\$1,683,632.72
8050	Share of Specials	amend to	\$ 806,804.80

Commissioners Johnson, Scully, Zetocha and Odegaard voting aye; motion carried.

Craig Hashbarger from the office of the state auditor recapped the 2006 audit. Recommended improvements include the following: pledges of securities, payroll controls, hiring / employee files and expenditure controls. Director Erbstoesser and Business Manager Germundson commented that all recommendations have been put in place effective December, 2007.

Director Erbstoesser recommended Dawson Insurance for the park district's insurance renewal. Director Erbstoesser stressed the great existing relationship and the need to discuss insurance renewals every two years.

Commissioner Zetocha made a motion, seconded by Commissioner Johnson to approve the proposal from Jay Kleingartener with Dawson Insurance and agree to monitor insurance renewals every two years. Commissioners Scully, Zetocha, Johnson and Odegaard voting aye; motion carried.

Director Erbstoesser made the following recommendations regarding the matching funds program: BMX (\$1,000) – Soccer Club (\$4,500) – Baseball (\$4,500).

Commissioner Zetocha made a motion, seconded by Commissioner Scully to accept the recommendations from Director Erbstoesser regarding the matching funds program and award \$1,000 to West Fargo BMX, \$4,500 to West Fargo Soccer Club and \$4,500 to West Fargo Baseball. Commissioners Johnson, Scully, Zetocha and Odegaard voting aye; motion carried.

John Meyer, representing the West Fargo Hockey Association, discussed summer ice. Mr. Meyer is not comfortable guaranteeing hours for summer ice. Mr. Meyer believes WFHA is double paying by having the pledge and guaranteeing summer ice. Commissioner Odegaard and Commissioner Zetocha see the pledge and summer ice as two entities whereas Mr. Meyer sees it as one. Mr. Meyer suggested a "profit sharing" plan which the WFHA would receive credit towards their pledge if they passed the desired amount of hours. Commissioner Zetocha recommended Business Manager Germundson calculate the minimum amount of hours needed to break even for the months June – September.

Commissioner Johnson made a motion, seconded by Commissioner Scully to agree in conjunction with Business Manager Germundson's findings to a minimum amount of hours to be calculated quarterly (June – September); any ice rented past the desired amount would be applied as a credit to the West Fargo Hockey Association's pledge. Commissioners Zetocha, Johnson, Scully and Odegaard voting aye; motion carried.

Recreation Manager Belisle gave an update on the recreation programs.

Director Erbstoesser handed out a preliminary survey that will be distributed through our website and spring / summer brochure. The survey will provide valuable feedback regarding our services and future projects.

The meeting was adjourned.

WF Park Board Chair, Sharon Odegaard

WF Park Board Clerk, Justin Germundson